

MINUTES OF VIRTUAL / CONFERENCE CALL SPECIAL MEETING
CASS COUNTY JOINT WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 5, 2024

A virtual / conference call special meeting of the Cass County Joint Water Resource District was held on January 5, 2024, at 8:00 a.m.

Present were Keith Weston and Rick Steen, Southeast Cass Water Resource District; Rodger Olson, Maple River Water Resource District; Ken Lougheed, North Cass Water Resource District; William A. Hejl, Rush River Water Resource District (alternate for Jacob Gust); Melissa Hinkemeyer, Director, Secretary; Carolyn Fiechtner, Administrative Assistant; and Sean M. Fredricks, Ohnstad Twichell, P.C.

Human Resources Committee update

Manager Weston reported the Human Resources Committee selected himself as the Chair of the Committee.

Office staffing

Discussion was held on the candidates interviewed for the Accountant position.

A motion was made by Manager Weston and seconded by Manager Steen to offer Leilei Bao the Accountant position with an annual salary of \$65,000, plus benefits. Upon roll call vote, the motion carried unanimously.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Steen, seconded by Chairman Olson and unanimously carried to adjourn the meeting.

APPROVED:

Rodger Olson
Chairman

ATTEST:

Melissa Hinkemeyer
Secretary